



WIN-RIVER RESORT & CASINO

JOB DESCRIPTION

JOB TITLE:	Line Cook
DEPARTMENT:	Food and Beverage
REPORTS TO:	Food and Beverage Manager
SALARY:	Grade 6, Entry \$15.49/hourly
CLASSIFICATION:	Non-exempt
SUPERVISES:	None
JOB SUMMARY:	This team member prepares food items as ordered by guests and expedites tickets to ensure fast service and quality food products

ESSENTIAL DUTIES AND RESPONSIBILITIES

The essential duties and responsibilities outlined here are representative of those that must be met by the team member to successfully perform the essential functions of this position, however, are not all inclusive:

1. Cuts and prepares vegetables, fruits, meats, soups, sauces, and desserts by following recipes and picture presentations of menu items
2. Works sauté, broiler, fryer, pizza ovens, and pantry stations
3. Expedites the line by accurately reading and calling tickets
4. Controls portion sizes of meats, salads, entrees, seafood, and appetizers, as well as preparing food daily to meet pars
5. Organizes cooks line, which includes shelves, freezers, and reach-in refrigerators
6. Alerts Food and Beverage Manager to potential food hazards, food spoilage, and preventable waste
7. Ensures that foods are held, reheated, and frozen at correct temperatures
8. Marks, dates, covers, and rotates all perishable and non-perishable foods using First-In, First-Out (FIFO) method
9. Cleans and sanitizes workstations according to cleaning schedules
10. Adheres to opening and closing policies and procedures
11. Prepares menu items following quality and presentation standards set forth by the Food and Beverage Manager
12. Prepares food, coffee and alcohol orders according to recipes and specifications
13. Cooks meat, seafood, and poultry to desired temperatures
14. Re-stocks menu items throughout shift according to assigned pars
15. Assists in the preparation of food items for other food and beverage outlets
16. Transfer supplies from storage to work areas

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17. Keeps storage areas clean at all times
18. Maintains workstation with cleanliness and sanitation being a priority
19. Operates point-of-sale system and makes correct change for the guests
20. Knows menu items and prices
21. Abides by all applicable liquor regulations and Resort & Casino policies and procedures pertaining to the serving of alcoholic beverages
22. Maintains cash Bank provided by Cage in accordance with policies and procedures
23. Performs all duties in a manner that continually supports the vision, mission, values, and principles of the Resort & Casino
24. Performs all duties in a manner that adheres to the guest service standards established by Win-River Resort & Casino's guest service program
25. Other duties as assigned by the Food and Beverage Manager

EDUCATION REQUIREMENTS

The education requirements outlined here are representative of the minimum that must be met by the team member to successfully perform the essential functions of this position, however, higher levels of education than required will be reflected during the recruitment process:

- A High School diploma, or the equivalent thereof, is preferred

EXPERIENCE AND KNOWLEDGE REQUIREMENTS

The experience and knowledge requirements outlined here are representative of the minimum that must be met by the team member to successfully perform the essential functions of this position however, higher levels of experience and knowledge than required may be reflected during the recruitment process:

- Two (2) years Line Cook experience in a similar environment with working knowledge of kitchen equipment and its proper use, as well as excellent knife skills is required
- The ability to read, understand, and prepare recipes is required
- Food Handler card is required

PHYSICAL REQUIREMENTS

The physical requirements outlined here are representative of those that must be met by the team member to successfully perform the essential functions of this job:

- Continuously stands
- Frequently walks and reaches above/below shoulder level
- Occasionally bends/stoops, climbs, kneels, and squats
- Frequently lifts/carries up to ten (10) pounds is required
- Occasionally lift/carries up to seventy five (75) pounds is required
- Occasionally pushes/pulls up to seventy five (75) pounds is required

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- The ability to handle heavy pots and pans, to operate kitchen equipment, and to use cutlery is required

WORKING CONDITIONS

The working conditions outlined here are representative of those that the team member will or may be exposed to while performing the functions of this job:

- While performing the duties of this job, the team member is frequently exposed to second-hand tobacco smoke
- While performing the duties of this job, the team member is usually subject to inside environmental conditions
- While performing the duties of this job, the team member may occasionally be subject to outside environmental conditions and to wet and/or humid conditions

OTHER INFORMATION

- Native American Preference Policy applies
- This individual must be able to meet the suitability requirements of the Redding Rancheria's Gaming Agency to obtain a gaming license
- Win-River Resort & Casino is a drug-free workplace
- This job description does not list all the duties of the job. You may be instructed by management to perform other tasks or functions
- This job description is not a contract for employment. Employment with Win-River Resort & Casino is considered "at-will"
- Must be able to comply with the Win-River Resort & Casino Common Language Rule
- Reasonable accommodations may or may not be made dependent upon the nature of the work required by the position
- Win-River Resort & Casino reserves the right to add, delete or modify without notice

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